

**Communities and Equalities Scrutiny Committee**  
**Our Manchester Voluntary and Community Sector Fund Task and Finish Group**  
**Work Programme**

<b>Meeting 1 - Thursday 12 July 2018 at 2 pm</b>				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Overview of the first round of funding applications	To receive an overview of the process for the first round of applications and to invite Members to identify and explore issues.  To also receive information on the distribution of funding allocated in the first round across different geographical areas of the city and different communities of interest.	Councillor S Murphy Councillor B Craig	Michael Salmon	
Terms of Reference and Work Programme	To review and agree the Task and Finish Group's terms of reference and work programme, and consider any changes or additions that are necessary.		Rachel McKeon	

<b>Meeting 2 – Thursday 27 September 2018 at 2 pm</b>				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Evidence from external stakeholders	To invite external stakeholders to talk about their experience of the process, to include Macc and VCS organisations which applied for funding, including groups which were successful and groups which were not.	Councillor S Murphy Councillor B Craig	Michael Salmon	
Terms of Reference and Work Programme	To review and agree the Task and Finish Group's terms of reference and work programme, and		Rachel McKeon	

	consider any changes or additions that are necessary.			
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<b>Meeting 3 – Thursday 3 January 2019 at 10 am</b>				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Recap of Previous Meetings	To review the two previous meetings of the Task and Finish Group.	Councillor S Murphy Councillor B Craig	Michael Salmon	
Our Manchester VCS Fund Decision Making and Communications	To consider the decision making and communication processes relating to the Our Manchester VCS Fund.	Councillor S Murphy Councillor B Craig	Michael Salmon	
Improving Communications with Members	To consider how communication with Members could be improved, including how local intelligence could be obtained at an earlier stage in the process and how better quality information could be provided to Members.	Councillor S Murphy Councillor B Craig	Michael Salmon	
Final Recommendations	To agree the Task and Finish Group's final recommendations.		Rachel McKeon	
Terms of Reference and Work Programme	To review and agree the Task and Finish Group's terms of reference and work programme, and consider any changes or additions that are necessary.  To consider whether the three substantive meetings that the Task and Finish Group has had have been sufficient to meet the Group's objectives, or whether further meetings are necessary.		Rachel McKeon	

**Meeting 4 – Thursday 31 January 2019 at 2 pm**

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Final Report	To agree the final report and recommendations of the Task and Finish Group		Rachel McKeon	